

**RESEARCH AND DEVELOPMENT CELL**  
**LADY DOAK COLLEGE, MADURAI**  
(An Autonomous Institution Affiliated to Madurai Kamaraj University)

**ANNEXURE II**

**GUIDELINES FOR PRESENTATIONS IN NATIONAL AND INTERNATIONAL CONFERENCES / SEMINAR**

Any presentation (oral / poster / in person / in absentia) based on original research findings / literature reviews / subject based papers in international /national/ regional / local, conferences / seminars by the faculty members, research scholars and students (UG and PG) will be subjected to different levels of validation depending upon the nature of the paper to be presented. After validation, R and D Cell will issue a certificate of approval to present the paper. It is mandatory for the paper presenter to attach this certificate along with the request letter submitted to the principal for permission / on duty leave / financial support to present the paper. All presentations done by the students at the UG / PG level will also be scrutinized through Type II guidelines and certified for inclusion in the students' achievement of a department.

**Type I:** Research paper presentation based on the findings of a scientific study by the authors.

**Type II:** Paper presentations based on literature review or subjects-based books or any other web resources.

**Type I: Research paper presentation based on the findings of a scientific study by the authors.**

All the research presentations by the faculty members, Research scholars and students of Lady Doak College will be scrutinized at two levels before it is presented in a national or international forum.

**Level I:** The technical contents of the paper will be scrutinized and validated by a team of subject experts drawn from the department of the paper presenter by R and D Cell.

**Level II:** The full-length paper will be scrutinized for originality and plagiarism if any, and approved by the college through R and D Cell. The author for communication of the research paper will check the document for plagiarism using the software, URKUND. The similarity index (should be less than 20%) of the document has to be submitted in a given format to R and D Cell which will be reviewed for approval (**Refer ANNEXURE –II A**).

**Revision of norms pertaining to Technical Review meeting for UG and PG project papers based on the recommendations from senates meeting on 07.10.2021.**

- UG and PG project research works which have already been evaluated by internal and external examiners need not be subjected to approval by technical review committee for oral/poster presentations.
- The abstract and the details of the presentation should be sent to R and D Cell through Head of the department mail Id or department mail ID after scrutinization.

**Type II: Paper presentations based on literature review or subjects-based books or any other web resources.**

These papers are exempted from technical review. However, the author for communication of the paper will check the document for plagiarism using the software, URKUND. The similarity index should be less than 40%. The URKUND analysis report of the document has to be submitted to R and D Cell before the presentation (**Refer ANNEXURE –II B**).

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**R & D Cell Co-ordinator**

**Research and Development Cell  
Co-ordinator(s)  
Lady Doak College, Madurai - 2  
Tamilnadu, India.**

*Z. Helen Pivillat*

**Deans of Academic Affairs**

**Dean of Academic Affairs  
LADY DOAK COLLEGE  
MADURAI - 2.**

*[Signature]*

**Principal & Secretary**

**Principal & Secretary  
LADY DOAK COLLEGE  
MADURAI-2.**